

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 703

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	In Computer IPO Cycle means= -----	Input-Proces s-Output	Input-Output- Process	Both A & B	None of above	A
2	In computer O & 1 are those _____	Data	Numbers	Binary Digits	Program	C
3	In computers cu means _____	Common Unit	Cost Unit	Camera Unit	Control Unit	D
4	In email account Where we can see the sending emails?	Spam	Trash	Inbox	Sent mail	D
5	In email address "gcc@gamil.com" gcc is	username	domain name	Domain Address	domain code	A
6	ctrl+Y is the shortcut key for ____ in MS Word 2019	undo	redo	select all	cut	B
7	Cursor is blinking Cross line where we can type the matter.	TRUE	FALSE			A
8	Cut - Paste - and Copy are the same processes.	TRUE	FALSE			B
9	Cut-Paste and Copy-Paste are the processes.	different	same	change	None of these	A
10	Dialog box can be resized	TRUE	FALSE			B
11	In Excel : : : : : Tool is used to insert readymade Shape like Rectangle, Arrow, Lines, Symbols.	Insert---> Clip Art	Insert---> Pictures	Insert---> SmartArt	Insert---> Shapes	D
12	In MS Excel 2019 default file name is workbook1.	TRUE	FALSE			B
13	In MS Excel 2019 how many columns a single workbook has ?	5000	10000	16384	20000	C
14	In MS Excel 2019 how many rows workbook has ?	50,48,567	10,48,576	40,48,579	50,51,000	B
15	in MS Excel 2019 we find AutoSum button in ____?	File tab	View tab	Formulas tab	Review tab	C
16	In PowerPoint you can add sound, and duration to the slides through ----- Tab.	Design	Transitions	Animations	Slideshow	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	In PowerPoint you can advance the slide with the following options -	On Mouse click	After	Both A and B	None of these	C
18	In PowerPoint, in Home Tab - Paragraph Group - Align Text command is having options like	Top	Middle	Bottom	All of these	D
19	In PowerPoint, in Home Tab - Paragraph Group - Text direction command is having options like -	Horizontal, Stacked	Rotate all text 90 degrees,	Rotate all text 270 degrees,	All of these	D
20	In Powerpoint, the chart once Inserted in slide, can be edited with the use of _____	Double Click	Click	Ctrl	Tab	A
21	Automated Transactions for the purchase of goods over the internet is called : :	Commerce	Purchase	E-shopping	Web shopping	C
22	AVI stands for_____	Actual Video Interface	Audio Varying Interface	Auto Video Interaction	Audio Video Interface	D
23	BCC Means Blank Carbon Copy	TRUE	FALSE			B
24	BCC Means_____	Blank Carbon Copy	Blind Carbon Copy	Bank Carbon Copy	Branch Carbon Copy	B
25	Before sending email to anyone you should have your own _____	Photo ID	Email ID	Address ID	Web ID	B